

ROMSEY MEN'S SHED	2023 AGM	
Date	28 th February 2024	
Time	11.00am	
Place	Dr Peter Centre	
Present		
Trevor Bond	Tom Kermeen	Bill Stegg
Ron Bowater	Richard Mead	Don Snowsill
Tony Brown	Bob Munns	Rob Spencer
Dave Gatting	Brian Page	Tom Stewart
Hugh Griffiths	Colin Peak	Keith Stone
Paul Grist	Paul Reade	Neil Trutwein
Malcolm Kaill	Richard Rose	Mike Wenman
Andy Keightley	Tony Rugg	Jim Williams
Apologies		
	Tony Blackmoor	Robert Hambling
	Jon Lee	Phil Cork
	John Tilley	

		Action
1	Welcome	
1.1	The Chairman Malcolm Kaill welcomed Members to the meeting. He explained the need for the AGM under the Shed constitution and the need for an Annual Return to the Charity Commission.	
2	Minutes of the last meeting	
2.1	The minutes of the 2023 AGM were approved unanimously.	
3	Chairman's report	
3.1	<p>For convenience the Chairman's speaking notes are included here.</p> <p>SHED AGM 2024 – CHAIRMAN'S REPORT</p> <p>WHAT'S THE STORY OF 2023?</p> <p>It's fair to say 2023 was another successful year for RMS. Although a few did not renew, new applications mean that membership seems to have settled at around 70.</p> <p>We were sorry to lose Terry Ryder during the year – a popular and regular attender at DPC.</p> <p>In terms of ACTIVITIES</p> <ul style="list-style-type: none"> About 40 weekly meetings here at the Doctor Peter Centre. The arrangement continues to work well with a mix of business meetings, 	

talks, and more recently games. We still haven't cracked the sound but generally seems to work for most.

- DPC Attendance was an average of **23** and more than 70% of our membership has been to at least one meeting. Incidentally, there was an average of 8 at the shed on days when open. Putting the two together fewer than 10 members have not participated.
- There were **14 talks** with a record 38 present for the one on 'Winkle' Brown.
(astronomy, mindfulness, Captain Bligh, Vikings, U Boat enigmas, Green bicycle murder, porthole murder, Arthur Ransome, Man powered flight, Romsey history, Pubs of Romsey, River Test, Film Making, Rail Accident Investigation, Ghana Kalbeo basket project)
- **8 Walk and Talks attracting up to 15 members.**
(Sherfield English, Shawford, Acres Down NF, Itchen River Walk, Chilbolton Abbots Mitre, Ovington, Houghton, Ampfield)
- There was a **fishing competition** in June/July for the John Nye trophy. And the **Shed superstars** in August (thanks to Graham for both). The **Kubb** competition went down well, and the **McMillan** coffee morning raised some £250 (Brian, Bill)
- We had a **barbecue at the Shed** over the summer (Bob), and **Skittles** at the Black Horse, Tytherley in November (Bruce). **Curry night** was followed by the grand **Christmas lunch** at the British Legion attended by over 40 members.
- **8 visits**
(Flack manor, Fleet Air Arm, Mini-factory x 2, Veolia recycling, RNLI x 2, Hovercraft Museum)
Thanks to Martin, Tony, Ron, Bob for organising)
- **Photo challenge** returned by popular demand thanks to Mike.
(On the street). 60 entries from 17 members

COMMUNITY PROJECTS

- **Completed around 15 community projects** too many to list them all but here are a few highlights –
(ROG playground, Cupernham Juniors – raised beds, Romsey Scouts – signs. Romsey Library - porch redecoration, Halterworth School - steps to biodigester, Abbey School - outside learning space, Arthur's space – music wall, Little Sunlights – music wall, Ampfield Village – phone box)
- **9 Repair Sheds** – around 145 visitors and 185 repairs. This is up slightly on last year. Remarkably, we have a 90% success rate. Thanks to Bob for keeping this show on the road.
- Special order crafts come in via the website and Facebook and included signposts for the Romsey Show. We made mud kitchens, music walls, places for homeless creatures, planters etc. Many items were sold at the Wilder Hyde event, and we held a successful reindeer competition – bot bringing significant amounts. We returned to Ampfield Village Hall but sales there were quite variable.
(Thanks to Richard for keeping on top of crafts)

SHED, WORKSHOP AND SITE

- The big event was the design and construction of the outside workspace (aka shelter), which has been in almost constant use since.

We don't know how we got along without it before! The planning issue with TVBC was happily resolved.

- Late in the year we were invited to apply successfully for a £1000 donation from Waitrose and Partners toward Shed improvement.
- We returned to our stall at the Mayor's Picnic and set up the Relay Marathon in May.
- Recent leaks in the workshop have reminded us that after 7 years we do need to stay on top of maintenance. Fortunately, we have set aside a reserve of £2000 for unforeseen problems.
- We've reviewed our official policies (Health and safety, Safeguarding, Data Protection, Equal Opportunities.) and developing a social media policy.
- We seem to have resolved the parking question with permits to use the bus stopping area in the mornings.
- We've maintained our high profile locally and Our Facebook page (thanks to Brian) continues to be a great way of keeping us in the public eye. We have around 1000 followers - up by 10% on last year
- 3 weeks ago, we held a **Hot Topics Session** – members are generally happy with how things going and range of activities although new ideas always welcome.

Wednesday Meetings - Content with DPC as best option at present, but sound remains a problem. Will trial a cafe-style layout and continue a cycle of business meeting / talk / trip and games/quiz. Also trial skills and knowledge workshops (equipment, H&S, photography, family history)

Shed Management. Waitrose and Partners donation of £1000 toward Shed development. Proposals include Replacement wood store, new table saw, games for DPC.

- Incidentally, following last year's **Hot Topics Session** – we have kept membership steady, introduced a new member welcome sheet and 'buddy' scheme, beefed up our Health and Safety and posted a rogue's gallery.
- Don Snowsill stood down as secretary at the end of 2023 after 7 years of service, ensuring good governance and keeping us on the straight and narrow with the Charity Commission. We co-opted Colin Peak as a new trustee, and he has now taken on the role of secretary.

AND WHAT NEXT? First a quick reminder

- We are a charity, and our charitable aim is to counter social exclusion in men and provide facilities for creative, physical, and recreational activities and to acquire skills and knowledge. That's a bit long winded, but that's what we do. More succinctly, we aim to have fun, do things together and help in the community.
- As always, what really makes our shed work is the energy and camaraderie of you the members. We remain proud to an independent and self-help group where members help and support each other in any number of ways.

One thing's for sure, there's no need to change what members are saying is a successful formula.

	<p>All the same we may well face a few challenges but none that we're not prepared for.</p> <ul style="list-style-type: none"> • Maintaining membership making new members feel welcome and to join in the activities. • Keep bringing enough money through membership, repairs, donations, and craft sales to cover our costs and stay independent even as costs of insurance and maintenance rise. • Keeping the workshop site well-maintained and in pristine condition. 	
4	Presentation of Trustees' Annual Report for 2022	
4.1	Colin Peak, as Secretary, explained that the annual return to the Charity Commission had to include a report on activities and finances. For smaller charities, such as RMS, The Charity Commission provide a proforma Trustees Annual Report Form (the TAR) and a proforma accounts spreadsheet. As part of the return RMS has to confirm the RMS details on the Charity Commission website and upload the TAR and the accounts spreadsheet. In due course these items are available for view on the Charity Commission website by the public together with the reports from previous years.	
4.2	The Secretary presented the TAR which had been agreed and signed by Trustees on 17th January and which had been distributed by email to the Members before the meeting. There were no observations or questions from Members and the TAR was approved unanimously.	
5	Treasurer's report and presentation of annual accounts for 2023	
5.1	Tony Blackmoor, the Treasurer, sent his apologies, as he is travelling abroad. Richard Rose, in his capacity as a fellow trustee, presented the summary of the RMS accounts and thanked Tony Blackmoor for preparing the accounts. He also compared the "forecast" for 2023 with the "actual" figures. He explained that although the two were rather different, the forecast process remains important. The key feature to note is that the small increase in balances was predicted and achieved. Year on year it is likely that the forecast will be more accurate.	
5.2	He also presented the proforma spreadsheet from the Charity Commission in which the necessary information from the accounts had been inserted. The latter had been agreed and signed by Trustees on 17 th January and both had been distributed to Members by email before the meeting. The accounts and the proforma spreadsheet provided by the Charity Commission (duly filled in with Men's Shed financial information) were approved unanimously.	
6	Resolutions	
6.1	The secretary reported that no Resolutions had been received by the deadline of 7 th February 2024. The Chairman stated that no resolution regarding membership fees had been made this year. Therefore, the membership fee will remain at £30 for 2024/25	
7	Trustees Retiring	
7.1	The Chairman explained that, in accordance with the RMS constitution, one third of the Trustees must retire each year in rotation, i.e. those having to	

	<p>retire being the longest serving. On this occasion Malcolm Kaill and one other Trustee must retire and Don Snowsill has elected to do so.</p> <p>Given the requirement for Malcolm Kaill to retire, he explained that Ron Bowater has been asked by the Trustees to act as Chairman for the next item, the appointment of Trustees.</p> <p>Ron Bowater, as Acting Chairman, explained that the constitution also requires on this occasion that Paul Grist and Colin Peak, as Co-opted Trustees, must retire.</p>	
8	Appointment of Trustees	
8.1	The Acting Chairman indicated that Malcolm Kaill, Paul Grist and Colin Peak are all prepared to stand for re-election. There had been no other nominations. Members voted unanimously to re-appoint all three.	
8.2	Ron Bowater also reflected that the Charity had begun on 31 st May 2016. Currently there are 8 Trustees. Don Snowsill had been a founder member of the Romsey Men's Shed charity. Don was commended for his work upon retiring. Thanks, from all members were recorded.	
9	Any other business	
9.1	Members thanked the Trustees for their efforts during the year, appreciating that much background work was undertaken behind the scenes.	
	The meeting was formally closed by the Chairman at 12.05pm	
	Minutes prepared by Secretary Colin Peak	