

ROMSEY MEN'S SHED	2020 AGM	
Date	27 th February 2020	
Time	10.30am	
Place	The School Community Lounge	
Present	Graham Rose Mike Wenman Mike Hughes Andy McWilliam Derek Musselwhite Bob Spencer John Tilley Bernard Barker Dave McCulloch Bill Aldous Jim Williams Martin Bennett Martin Bennet Bill Slegg Hugh Griffiths Nick Loaring John Williams	Bob Munns Brian Page Gordon Chable George Bailey John Nye Derek Hall David Ackroyd Paul Reade Colin Jones Robert Harding Rob Capell Trevor Bond Richard Rose Malcolm Kaill Ron Bowater Jon Lee
Apologies	Don Snowsill David Nixon Barry Woodley	
Non Members	None	

		Action
1	Welcome	
1.1	Chairman Malcolm Kaill opened the meeting and thanked everybody for attending. He noted a record number of members attending the AGM (33 out of a membership of 51).	
2	Approval of the minutes of the last meeting	
2.1	The minutes of the last meeting were reviewed briefly. It was noted that all action items had been successfully resolved. John Tilley proposed acceptance of the minutes seconded by George Bailey. The minutes were accepted unanimously.	
3	Chairman's report	

3.1	<p>Malcolm Kaill presented his Chairman’s report. He first summarised the progress that had been made since the 2019 AGM:</p> <ul style="list-style-type: none"> - Membership increased from 40 to 51 - Decision made to build the social shed for which planning permission, finance was put in place followed by construction, completion and official opening in November. - Social Shed is deemed to be a success based that it is being used exactly as intended - RMS is becoming well known in the town (including via walking footballers) - 33 projects completed throughout year (e.g. ROG, Abbey model) - 10 social events and trips - A number of talks e.g. Cruise liner design, Bursledon Brickworks - Repair shed continues (85% of items are repaired) - Sale of produce at Ampfield and other venues <p>Our 2020 objectives:</p> <ul style="list-style-type: none"> - Continue with our main charitable aim ‘to combat social isolation in older men’ - Most important to have fun and enjoy the shed - Continue community projects - Continue make and repair activities - But no significant change to what we have been doing in 2019 <p>2020 Challenges:</p> <ul style="list-style-type: none"> - Continue to raise money to pay for social activities - Integrate the increased number of members - find way for newer members to be involved in workshop and social shed activities - Update H&S policy and procedures - Application for UKMSA ‘Shed Of The Year’ 	
4	Presentation of Trustees’ Annual Report for 2018	
4.1	<p>Malcolm Kaill referred to the Trustees Annual Report prepared by Don Snowsill and explained briefly that, as a Charity, the Shed is obliged to make an annual return to the Charity Commission which must be supported by a Trustees Annual Report (the TAR) together with a statement of the accounts, both of which have to be uploaded to the Charity Commission website. The Charity Commission provide a proforma for the TAR suitable for smaller Charities such as the Shed. The TAR and the statement of the accounts for 2016 and 2017 for the Shed are all available for public examination on the Charity Commission website.</p>	
4.2	<p>The TAR had been agreed and signed by Trustees at their latest meeting. George Bailey proposed acceptance of the TAR seconded by Bill Slegg. The TAR was accepted unanimously.</p>	
4.3	<p>George Bailey thanked all those (Trustees and members) involved in the running of the shed and social activities, the latter being the ‘lifblood’ of the shed.</p>	

5	Treasurer's report and presentation of annual accounts for 2017	
5.1	Jon Lee (as Treasurer for 2019) presented the statement of accounts for 2018 and explained that they were on the same basis as for previous years. Since income had been below £25k there had been no requirements by the Charity Commission for the accounts to be examined but they had been checked by Richard Rose and annotated to show his agreement of them.	
5.2	Treasurer Jon Lee noted the following: 1) That Romsey Men's Shed is in a sound financial situation 2) For 2020 accounts, shed development costs will be removed 3) Also for 2020, a line for large purchases (>£100) will be added Bill Aldous noted that he still had some polo shirts available for purchase, the proceeds of which would go to shed funds.	
5.3	The accounts had been agreed and signed by Trustees at their latest meeting. Dave McCulloch proposed acceptance of the accounts seconded by Graham Rose. The accounts were accepted unanimously.	
5.4	Treasurer Jon Lee presented the 1020 financial forecast as suggested by a member at the 2019 AGM. Jon notes the following: 1) It is not a budget, only a forecast 2) Base don the forecast, the bank balance will be £1000 down from same point in 2019 (i.e. we will spend £1000 more than we raise. However it will still leave a healthy bank balance) 3) Payment to subsidize social events (£480 mini trip, £330 xmas meal) will be decided on an ad hoc basic. However, subsidies will only apply to those trips and events which are on offer to all members.	
5.5	Member asked about whether we are charged for electricity usage. Trustees explained that RCS has agreed to make no charge for electricity used however the Trustees have agreed to a charge of £5ph for the Community Lounge (compared with the normal £11 ph) as it is not part of the lettings agreement.	
5.5	A member asked about enhancing security. Trustees explained the problems managing an active burglar alarm and that it makes no difference to the insurance premium whether there is an active (and regularly maintained) alarm or not.	
5.6	A member suggested that Trustees should be reimbursed for the work that they do. Trustees explained that all that they do is on a voluntary unpaid basis. However, they are able to reclaim any out-of-pocket expenses.. Member Dave McCulloch proposed a vote of thanks to the Trustees for the work that they do.	
5.7	Members wished to record thanks to Jon Lee for his work as Treasurer in 2019 having taken over from Don Snowsill.	
6	Resolutions	
6.1	There were no proposed resolutions.	

7	Trustees Retiring	
7.1	Malcolm Kaill explained that, in accordance with the constitution, one third (33%) of the Trustees must retire each year. As we have six Trustees, this equates to two Trustees, these being Richard Rose and Don Snowsill. Both had indicated that they will willing to stand for re-election.	
8	Election of Trustees	
8.1	There were no other nominations to fill the Trustee positions. Mike Hughes seconded by Bill Aldous therefore proposed that Don Snowsill and Richard Rose should be elected to serve as Trustees and they were elected unanimously.	
9	Any other business	
9.1	There were no AOB items forthcoming from members.	
9.2	<p>Chairman Malcolm Kaill led a discussion about the need to update our H&S policy and procedures in place to ensure that all members use workshop machines safely without danger to themselves or others. The need for changes is driven by the increase in number of shed members and on the advice of our insurers and UKMSA.</p> <p>It was agreed that we should have a shed workgroup to decide on the way forward for H&S and workshop tools approval policy. The following members volunteered for the workgroup:</p> <ul style="list-style-type: none"> - Bill Slegg - Paul Reade - Graham Rose <p>In addition, a minimum of two Trustees will also join the group.</p>	RB
10.0	The AGM meeting was formally closed by Chairman Malcolm Kaill at 12:00 hrs	
	Minutes prepared by RMS Trustee Ron Bowater	